



ALDERMANIC REQUEST FORM

CityKey

The Office of the City Clerk designed the CityKey Program to be accessible to all Chicago residents. Our goal is to provide CityKey ID cards to residents in their own communities through mobile pop-up locations across Chicago, including aldermanic offices and sponsored events.

Unless otherwise specified, the Office of the City Clerk will share your event on the CityKey website, social media, and encourage other city residents to also attend and apply for a CityKey.

Date Application Submitted:	
Alderman:	
Ward:	
Contact Name:	
Contact Email:	
Contact Phone:	

1 st Choice Date & Time CityKey Requested:					
Type of event:					
Number of people:					
Location:					
Description Set Up:					
Will tables, chairs, and power outlets be available for CityKey ?		WiFi Available?		ADA Accessible?	

2 nd Choice Date & Time CityKey Requested:					
Type of event:					
Number of people:					
Location:					
Description Set Up:					
Will tables, chairs, and power outlets be available for CityKey ?		WiFi Available?		ADA Accessible?	

Please email this form back to CityKey@cityofchicago.org

CityKey printing requests must be submitted through the CityKey Aldermanic Request Form no later than two months before the scheduled event.